

[Law Firm Name]
[Address]
[City, State, Zip Code]
[Phone Number]
[Email]

[Date]

[Client Name - Representative of Estate/Dependent]
[Address]
[City, State, Zip Code]

RE: Engagement for Legal Services - Fatal Workers' Compensation Claim

Dear [Client Name],

This letter confirms that [Law Firm Name] has been retained to represent the interests of the estate and/or dependents of [Deceased Employee Name] regarding a fatal injury workers' compensation claim arising from the incident on [Date of Incident] at [Employer Name].

1. Scope of Representation

Our firm will provide legal services to pursue death benefits, funeral expenses, and any unpaid medical or disability benefits owed under the applicable Workers' Compensation Act. This includes investigation, filing necessary claim forms, and representation at hearings or mediations.

2. Legal Fees

This matter will be handled on a contingency fee basis. This means you will not pay any attorney fees unless we are successful in obtaining a recovery. Our fee is [Percentage]% of the total gross settlement or award, subject to approval by the Workers' Compensation Board/Commission.

3. Costs and Expenses

The firm may advance costs such as filing fees, medical record charges, and expert witness fees. These costs will be deducted from the final recovery in addition to the attorney fees. If no recovery is made, you will [be/not be] responsible for these out-of-pocket expenses.

4. Client Responsibilities

You agree to provide all necessary documentation (e.g., death certificates, marriage licenses, birth certificates of dependents) and to notify us immediately of any change in contact information.

5. Termination

Either party may terminate this agreement at any time upon written notice. If the firm is terminated before a recovery is made, the firm may be entitled to a lien for the value of work performed.

Please sign and return a copy of this letter to indicate your agreement to these terms.

Sincerely,

[Attorney Name]

[Law Firm Name]

Acknowledge and Agreed:

[Client Signature]

[Date]