

## **URGENT: NOTICE OF INSURANCE LAPSE**

Date: [Current Date]

Policy Number: [Policy Number]

Property Address: [Rental Property Address]

Dear [Renter Name],

This is an urgent notification regarding your renters insurance policy. Our records indicate that we have not received the premium payment due on [Due Date].

As a result, your coverage is currently scheduled to lapse on [**Cancellation Date**]. If your policy lapses, you will no longer be protected against personal property loss, liability claims, or displacement expenses. Additionally, your lease agreement requires active insurance coverage; a lapse may result in a violation of your rental contract.

To keep your protection active and avoid cancellation, please make a payment of \$[**Amount Due**] immediately.

### **How to pay:**

- Online: [Insert Website Link]
- Phone: [Insert Phone Number]
- Mail: [Insert Mailing Address]

If you have already sent your payment, please disregard this notice. If you have questions or believe this notice was sent in error, contact us immediately at [Support Phone Number].

Sincerely,

[Your Name/Company Name]

[Billing Department]

[Contact Email]