

Date: [Current Date]

Tenant Name: [Tenant Full Name]

Property Address: [Full Rental Address]

Subject: FINAL NOTICE: Expiration of Renter's Insurance Grace Period

Dear [Tenant Name],

Our records indicate that we have not yet received updated proof of your renter's insurance coverage. As of [Date], the grace period provided for you to submit this documentation has expired.

Per the terms of your lease agreement, maintaining active renter's insurance is a mandatory requirement. Your policy must include a minimum of \$[Amount] in personal liability coverage and list [Landlord/Property Management Name] as an Interested Party/Additional Interest.

Please provide a copy of your Certificate of Insurance by [Deadline Date] to avoid further action, which may include:

- Lease violation fees
- Placement of a forced-interest policy at your expense
- Legal action regarding lease non-compliance

You may submit your proof of insurance via [Email Address/Online Portal/Physical Office].

If you have already renewed your policy and submitted the documents, please disregard this notice.

Sincerely,

[Your Name/Company Name]

[Contact Phone Number]

[Email Address]