

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]

[Date]

[Insurance Company Name]
[Insurance Agent Name, if known]
[Company Address]
[City, State, Zip Code]

Re: Application for Good Student Discount - Policy Number: [Your Policy Number]

Dear [Agent Name or Customer Service Department],

I am writing to formally request the Good Student Discount be applied to my auto insurance policy. I am currently a full-time student at [Name of School/University] and have maintained a Grade Point Average (GPA) that meets your eligibility requirements.

Please find the attached official documentation as proof of my academic standing. This includes:

- [A copy of my most recent report card / official transcript]
- [A letter from the school registrar, if required]

I believe my academic performance demonstrates my responsibility and commitment, and I would appreciate it if you could review my account to apply the appropriate discount to my premium.

If you require any additional information or further documentation, please contact me at [Your Phone Number] or [Your Email Address]. Thank you for your time and assistance with this matter.

Sincerely,

[Your Signature]

[Your Printed Name]