[Your Name]
[Your Company Name]
[Your Phone Number]
[Your Email]

[Date]

[Recipient Name]
[Recipient Company Name]
[Recipient Address]

Subject: Following up on your quote from [Month of Quote]

Dear [Recipient Name],

It has been six months since we provided you with a quote for [Project/Service Name]. I am reaching out to see if your needs have changed or if you are planning to revisit this project in the near future.

We understand that priorities and budgets often shift over time. Since our last communication, we have introduced [mention a small update, new feature, or improved process, or leave blank]. We would welcome the opportunity to discuss how we can adapt our original proposal to better fit your current requirements.

Please let me know if you would like to schedule a brief call to review the details or if you would like a refreshed quote based on your current objectives.

I look forward to hearing from you.

Best regards,

[Your Signature]

[Your Printed Name]