

[Expert Name/Company Name]
[Professional Credentials/Certifications]
[Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Client Name or Property Owner]
[Company Name]
[Address]
[City, State, Zip Code]

RE: ADA Accessibility Evaluation Report for [Property Name/Address]

Dear [Client Name],

At your request, I conducted a formal accessibility evaluation of the property located at [Property Address] on [Date of Inspection]. The purpose of this evaluation was to assess the facility's compliance with the 2010 ADA Standards for Accessible Design and applicable state accessibility requirements.

Scope of Evaluation:

The inspection included a physical walkthrough and measurement of the following areas:

- Exterior paths of travel and parking facilities
- Building entrances and exits
- Interior paths of travel and maneuvering clearances
- Restroom facilities
- Public service counters and common areas

Findings:

Based on the inspection, the following determinations have been made:

[Option 1: The facility currently meets or exceeds all evaluated ADA standards.]

[Option 2: The following barriers to access were identified: (List specific violations here, such as ramp slopes, door opening force, or signage height).]

Recommendations:

To ensure full compliance and mitigate liability, it is recommended that the following remedial actions be taken:

[List recommended fixes or modifications].

Conclusion:

This evaluation is based on the conditions observed at the time of inspection. Please note that accessibility standards may be subject to change and local building codes may impose additional

requirements. A detailed report containing photographic evidence and specific measurements is attached for your records.

Sincerely,

[Signature]

[Expert Printed Name]

[Title/Certification Number]