

[Date]

[Policyholder Name]

[Address Line 1]

[Address Line 2]

Subject: Premium Adjustment for Student Away at School - Policy #[Policy Number]

Dear [Policyholder Name],

We are writing to confirm that we have updated your auto insurance policy regarding [Student Name].

Since the student is now residing at school more than [100] miles away from home without a vehicle, you have qualified for the Distant Student discount. This change reflects the reduced usage of the vehicles listed on your policy.

**Adjustment Details:**

- **Effective Date:** [Date]
- **Previous Premium:** \$[0.00]
- **New Premium:** \$[0.00]
- **Total Savings:** \$[0.00]

Please note that [Student Name] remains covered under your policy while home for holidays or summer breaks. However, if the student brings a vehicle to school or moves back home permanently, you must notify us immediately as this will affect your premium.

You will receive a revised declarations page and billing statement shortly. If you have any questions, please contact your agent at [Phone Number] or reply to this email.

Sincerely,

[Sender Name]

[Company Name]

[Contact Information]