

Date: [Date]

Tenant Name: [Tenant Name]

Property Address: [Property Address]

City, State, Zip: [City, State, Zip]

RE: NOTICE OF NON-RENEWAL OF LEASE

Dear [Tenant Name],

Please be advised that [Landlord/Company Name] will not be renewing your lease agreement for the property located at [Property Address]. Your current lease term will expire on [Lease End Date].

You are required to vacate the premises no later than 11:59 PM on [Lease End Date].

This decision has been made due to the unacceptable condition of the property. Specifically, the following issues were noted during recent inspections:

- [Description of damage or unsanitary conditions]
- [Description of lease violations regarding property upkeep]
- [Additional details if applicable]

Please ensure that all personal belongings are removed and the property is cleaned prior to your move-out date. A final move-out inspection will be conducted to assess any damages beyond normal wear and tear, which may be deducted from your security deposit.

Please return all keys and access devices to [Location/Person] by the move-out date.

Sincerely,

[Your Name/Signature]

[Landlord/Property Manager Title]

[Phone Number]

[Email Address]