

[Date]

[Tenant Name]

[Property Address]

[Unit Number]

[City, State, Zip Code]

RE: NOTICE OF NON-RENEWAL OF LEASE

Dear [Tenant Name],

This letter serves as formal notice that [Landlord Name/Property Management] will not be renewing your lease agreement for the property located at [Property Address]. Your current lease term will expire on [Lease End Date].

This decision is based on the failed property inspection conducted on [Date of Inspection]. During this inspection, the following lease violations and/or property damages were identified:

- [List specific violation/damage 1]
- [List specific violation/damage 2]
- [List specific violation/damage 3]

As a result of these findings, you are required to vacate the premises no later than 11:59 PM on [Lease End Date]. Please ensure all personal belongings are removed and keys are returned to [Location] by this time.

A move-out inspection will be scheduled to determine the status of your security deposit. You will receive a separate statement regarding any deductions for repairs or cleaning beyond normal wear and tear within [Number] days of your move-out date.

If you have any questions regarding this notice, please contact [Contact Name] at [Phone Number] or [Email Address].

Sincerely,

[Signature]

[Printed Name]

[Title/Company Name]