

NOTICE OF NON-RENEWAL OF LEASE

Date: [Current Date]

To: [Tenant Name]

Property Address: [Property Address, Unit Number]

City, State, Zip: [City, State, Zip]

Dear [Tenant Name],

This letter serves as formal notice that your lease agreement for the property located at [Property Address] will not be renewed. Your current lease term will expire on [Lease End Date].

The reason for this non-renewal is the failure to complete required repairs or address property damages as previously requested in the notice(s) dated [Date of Initial Repair Notice]. Specifically, the following issues remain unresolved:

- [Description of Repair/Damage 1]
- [Description of Repair/Damage 2]
- [Description of Repair/Damage 3]

Because these repairs have not been completed in accordance with the terms of your lease agreement, we are unable to offer a renewal of your tenancy.

You are required to vacate the premises no later than 11:59 PM on [Lease End Date]. Please ensure that all personal belongings are removed and all keys are returned to [Location for Key Return] by that time.

A move-out inspection will be conducted on [Inspection Date/Time]. Your security deposit will be processed according to state law and the terms of your lease, minus any deductions for unpaid rent, further damages, or cleaning fees.

Please contact [Name/Management Company] at [Phone Number] if you have any questions regarding the move-out process.

Sincerely,

[Landlord/Manager Name]

[Management Company Name]

[Phone Number]