

Date: [Insert Date]

TO: [Driver Name]

ADDRESS: [Driver Address]

LICENSE/ID NUMBER: [Insert Number]

RE: NOTICE OF DRIVING PRIVILEGE REVOCATION AND NON-RENEWAL

Dear [Driver Name],

This letter serves as official notification that your driving privileges have been revoked, effective [Insert Date]. Furthermore, your application for license renewal has been denied.

This action is being taken due to the following reason(s):

- [Reason 1: e.g., Accumulation of points]
- [Reason 2: e.g., Failure to comply with safety regulations]
- [Reason 3: e.g., Unpaid fines or legal judgements]

IMMEDIATE ACTIONS REQUIRED:

1. You must cease operating any motor vehicle immediately.
2. You must surrender your current physical driver's license to [Insert Department/Location] by [Insert Deadline Date].

Operating a motor vehicle while your privileges are revoked is a legal offense and may lead to criminal prosecution, fines, or imprisonment.

APPEAL RIGHTS:

You have the right to appeal this decision. To request a hearing, you must submit a written request to [Insert Department Name] at [Insert Address] within [Number] days of the date of this letter.

For questions regarding reinstatement requirements, please contact [Insert Phone Number] or visit [Insert Website].

Sincerely,

[Authorized Signature]

[Printed Name and Title]

[Department/Organization Name]