

**DATE:** [Insert Date]

**TO:** [Tenant Name]

**ADDRESS:** [Property Address]

**CITY/STATE/ZIP:** [City, State, Zip]

**RE: NOTICE OF NON-RENEWAL OF LEASE AGREEMENT**

Dear [Tenant Name],

This letter serves as formal notification that your lease agreement for the property located at [Property Address], which expires on [Lease End Date], will not be renewed.

This decision is based on a violation of the terms of your lease agreement, specifically the unauthorized use of the residential premises for commercial operations. It has been observed that the following activities are being conducted on the property: [Briefly Describe Business Activity].

Per the terms of your agreement, the property is designated strictly for residential use. Conducting commercial business on personal property is a breach of contract and may also violate local zoning ordinances and insurance policies.

You are required to vacate the premises no later than 11:59 PM on [Lease End Date]. Please ensure that all personal belongings are removed and the keys are returned to [Location/Person] by that time.

A move-out inspection will be scheduled for [Date/Time]. Your security deposit will be processed in accordance with state law and the terms of your lease, pending the results of the final inspection and any outstanding balances.

Please acknowledge receipt of this notice by signing and returning the attached copy.

Sincerely,

[Landlord/Manager Signature]

[Landlord/Manager Name]

[Contact Phone Number]

---

**Tenant Acknowledgement:**

I hereby acknowledge receipt of this notice on [Date].

Signature: \_\_\_\_\_