

**DATE:** [Date]

**TO:**

[Insured Name]  
[Address Line 1]  
[City, State, Zip]

**RE: NOTICE OF NON-RENEWAL OF INSURANCE**

**Policy Number:** [Policy Number]

**Policy Period:** [Current Start Date] to [Current Expiration Date]

**Coverage Type:** Cyber Liability

Dear [Insured Name],

Please be advised that your Cyber Liability insurance policy will not be renewed and will terminate effective 12:01 A.M. on [Expiration Date].

**Reason for Non-Renewal:**

Underwriting guidelines require current, verified IT Security Audit documentation to maintain coverage. Despite previous requests, the following required documentation was not received:

- [List missing document: e.g., Third-Party Security Audit Report]
- [List missing document: e.g., Penetration Test Results]
- [List missing document: e.g., Vulnerability Assessment]

Without a comprehensive review of your current IT security controls and audit history, we are unable to assess the risk profile necessary to offer renewal terms.

If you have any questions regarding this notice or have obtained the required documentation, please contact your insurance agent or broker immediately.

Sincerely,

[Underwriter Name]  
[Insurance Company Name]

cc: [Agent/Broker Name]