

head>

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email]

[Date]

[Name of Inspector/Company]
[Company Address]
[City, State, Zip Code]

RE: Dispute of Inspection Findings for Property at: [Property Address]

Dear [Name of Inspector or Manager],

I am writing to formally dispute several findings contained in the inspection report dated [Date of Inspection] for the property located at [Property Address]. After reviewing the report, I believe certain items are inaccurate or misrepresent the actual condition of the property.

I am disputing the following specific points:

- **Item [Number/Section]:** [Describe the finding in the report].
Reason for Dispute: [Explain why it is inaccurate. Provide evidence such as contractor quotes, photos, or secondary expert opinions].
- **Item [Number/Section]:** [Describe the finding in the report].
Reason for Dispute: [Explain why it is inaccurate].

Based on the evidence provided, I request that you review these items and issue a corrected or amended report to reflect the accurate status of the property.

I have attached [List attachments, e.g., photos, repair receipts, or a second opinion report] to support my claim. I look forward to your prompt response regarding this matter.

Sincerely,

[Your Signature]

[Your Printed Name]