[Date]

[Policyholder Name]
[Address Line 1]
[Address Line 2]
[City, State, Zip Code]

Subject: Access to Your Digital Auto ID Card and Online Insurance Portal

Dear [Policyholder Name],

Thank you for choosing [Insurance Company Name]. We are pleased to inform you that your digital auto insurance identification cards are now available online.

Your Policy Information:

- Policy Number: [Policy Number]
- Effective Date: [Start Date]

How to Access Your Digital ID Card:

You can view, download, or print your ID card by logging into our secure customer portal. Your digital ID card is a valid proof of insurance in most states when displayed on your mobile device.

1. Visit our website at: [Portal URL]
2. Click on "Register" or "Log In."
3. Use your Policy Number and Email to set up your account.
4. Navigate to the "Documents" or "ID Cards" section.

Portal Benefits:

- View and download policy documents.
- Make secure online payments.
- Request policy changes or add vehicles.
- File and track insurance claims.

If you have any questions or need assistance accessing your account, please contact our support team at [Phone Number] or [Email Address].

Sincerely,

[Agent Name/Company Name]
[Customer Service Department]