

[Your Name/Company Name]  
[Your Address]  
[City, State, Zip Code]  
[Date]

[Client Name]  
[Client Company]  
[Client Address]

Dear [Client Name],

I am writing to you today to celebrate our one-year anniversary of working together. It has been a pleasure partnering with you over the past twelve months, and I wanted to personally thank you for the trust you have placed in us.

Reflecting on this past year, we are proud of what we have achieved together, including [mention a specific project or success]. Your collaboration and feedback have been invaluable to our growth and our ability to serve you better.

We truly value your business and look forward to continuing our partnership in the years to come. If there is anything we can do to further support your goals as we move into year two, please do not hesitate to reach out.

Thank you again for an incredible first year.

Sincerely,

[Your Signature]  
[Your Printed Name]  
[Your Title]