

Date: [Insert Date]

[Policyholder Name]  
[Street Address]  
[City, State, Zip Code]

Subject: Annual Review of Your Insurance Policy Coverage Limits

Dear [Policyholder Name],

Thank you for choosing [Insurance Company Name] for your insurance needs. As your policy renewal date approaches, we would like to invite you to perform an annual review of your current coverage limits for Policy Number: [Policy Number].

Life changes such as home renovations, the purchase of expensive jewelry or electronics, changes in marital status, or new drivers in the household can significantly impact your insurance requirements. It is important to ensure that your coverage limits still reflect the current value of your assets and your liability needs.

**Your Current Coverage Summary:**

- Coverage A (Dwelling/Structure): \$[Amount]
- Coverage B (Personal Property): \$[Amount]
- Coverage C (Liability): \$[Amount]
- Deductible: \$[Amount]

We recommend reviewing these figures to confirm they are sufficient to protect you against potential financial loss. If your property value has increased or if you have acquired new assets, your current limits may no longer be adequate.

To discuss your policy or to make any adjustments to your coverage, please contact your agent at [Phone Number] or reply to this email.

Sincerely,

[Agent Name]  
[Insurance Company Name]  
[Contact Information]