

[Date]

[Policyholder Name]

[Unit Number]

[Property Address]

[City, State, Zip Code]

Subject: Welcome to Your New Condominium Homeowners Insurance Policy

Dear [Policyholder Name],

Welcome to [Insurance Company Name]. We are pleased to confirm that your new condominium homeowners insurance policy, number [Policy Number], is now active effective [Start Date].

Owning a condo is unique, and your policy is specifically designed to protect your personal property, interior structures (walls-in coverage), and personal liability. It also includes Loss Assessment coverage to protect you against shared expenses from your condo association.

Your Policy Highlights:

- **Personal Property:** \$[Amount]
- **Dwelling/Additions (HO-6):** \$[Amount]
- **Liability Protection:** \$[Amount]
- **Deductible:** \$[Amount]

Please review the enclosed Declarations Page for a full breakdown of your coverage limits and exclusions. We recommend keeping a copy of these documents for your records and sharing a copy with your mortgage lender if required.

To manage your policy, pay premiums, or file a claim, you can visit our website at [Website URL] or download our mobile app.

Thank you for choosing [Insurance Company Name] to protect your home. If you have any questions or need to make adjustments to your coverage, please contact your agent at [Agent Phone Number] or email us at [Email Address].

Sincerely,

[Sender Name]

[Title]

[Insurance Company Name]