

Date: [Date]

[Policyholder Name]

[Property Address]

[City, State, Zip Code]

Subject: Welcome to Your New Homeowner's Insurance Policy

Dear [Policyholder Name],

Congratulations on the purchase of your newly constructed home! We are excited to welcome you to [Insurance Company Name] and are honored that you chose us to protect your new investment.

Your homeowner's policy is now active. Because your home is a new construction, you may be eligible for specific "New Home" credits or warranties which have been reflected in your coverage details.

**Policy Information:**

- Policy Number: [Policy Number]
- Effective Date: [Start Date]
- Property Address: [Property Address]

**What is enclosed:**

- Your Policy Declarations Page
- Proof of Insurance (Insurance ID Cards)
- A Summary of Coverages and Deductibles
- Claims Reporting Instructions

Please review these documents carefully to ensure all information is correct. If you have any questions regarding your coverage or if you need to make any adjustments, please contact your agent at [Agent Phone Number] or email us at [Agent Email Address].

We wish you many happy years in your new home.

Sincerely,

[Agent Name/Company Representative]

[Insurance Company Name]

[Phone Number]

[Website]