

[Date]

[Policyholder Name]

[Address Line 1]

[Address Line 2]

[City, State, Zip Code]

Subject: FINAL NOTICE - Renewal Payment for Umbrella Policy #[Policy Number]

Dear [Policyholder Name],

Our records indicate that we have not yet received the renewal payment for your Annual Umbrella Insurance Policy, which was due on [Due Date].

This is a **Final Notice**. To ensure your additional liability coverage remains active and without interruption, we must receive your payment of \$[Amount Due] no later than [Cancellation Date].

Failure to remit payment by this deadline will result in the expiration of your policy effective [Time] on [Cancellation Date]. Once a policy has lapsed, you may be required to reapply, which could result in higher premiums or a gap in coverage.

Payment Options:

- **Online:** Visit [Website URL] and log in to your account.
- **Phone:** Call our automated billing line at [Phone Number].
- **Mail:** Send a check payable to [Company Name] using the enclosed envelope.

If you have already sent your payment, please disregard this notice. If you have questions or are experiencing difficulties making your payment, please contact our billing department immediately at [Phone Number].

Sincerely,

[Sender Name/Department]

[Company Name]

[Phone Number]