

[Your Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Insurance Company Name]
[Insurance Company Address]
[City, State, Zip Code]

Subject: Payment for Pre-Season Insurance Coverage - Policy #[Your Policy Number]

Dear Billing Department,

Please find enclosed my payment in the amount of \$[Amount] for the upcoming riding season. This payment is intended to reinstate full road coverage for my motorcycle, a [Year, Make, and Model], effective as of [Start Date].

As the winter storage period has concluded, I would like to ensure that all liability, collision, and comprehensive protections are active prior to operating the vehicle. Please apply this payment to the account associated with Policy #[Your Policy Number].

Kindly send a confirmation of receipt and an updated proof of insurance card to my address listed above or via email at [Your Email Address].

Thank you for your assistance in preparing my policy for the new season.

Sincerely,

[Your Signature]

[Your Printed Name]