

[Your Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Insurance Company Name]
[Insurance Company Address]
[City, State, Zip Code]

RE: Policy Number: [Your Policy Number]
Subject: Seasonal Rate Activation and Payment

To Whom It May Concern,

I am writing to formally request the reactivation of full road coverage for my motorcycle insurance policy, as per the seasonal riding agreement. I would like the active riding season coverage to begin on [Start Date].

Enclosed is my payment in the amount of \$[Amount] to cover the premium for the upcoming season. Please transition my policy from the "storage/comprehensive only" rate to the "active/on-road" rate effective on the date mentioned above.

Vehicle Details:

Year: [Year]
Make: [Make]
Model: [Model]
VIN: [VIN Number]

Please confirm receipt of this payment and provide an updated proof of insurance (ID card) via [Email/Mail].

Thank you for your assistance.

Sincerely,

[Your Signature]

[Your Printed Name]