[Date]

[Policyholder Name]
[Address Line 1]
[Address Line 2]
[City, State, Zip Code]

Subject: Notice of Rescheduled Electronic Funds Transfer (EFT)

Dear [Policyholder Name],

This letter is to inform you that the scheduled Electronic Funds Transfer (EFT) for your life insurance policy premium has been rescheduled.

Policy Details:

- Policy Number: [Policy Number]
- Original Withdrawal Date: [Original Date]
- New Rescheduled Withdrawal Date: [New Date]
- Premium Amount: $[Amount]

Reason for Rescheduling: [Optional: e.g., Bank Holiday / System Maintenance / Requested Change]

Please ensure that sufficient funds are available in your bank account ending in [Last 4 Digits of Account] on the new date specified above to prevent any lapse in coverage or unsuccessful payment fees.

No action is required from your side if this new date is acceptable. If you have any questions or need to make further adjustments, please contact our Customer Service department at [Phone Number] or email us at [Email Address].

Thank you for choosing [Insurance Company Name].

Sincerely,

[Sender Name/Department]
[Insurance Company Name]