

## URGENT LEGAL NOTICE

[Attorney Name/Law Firm]  
[Address]  
[City, State, Zip Code]  
[Phone Number]  
[Email Address]

[Date]

[Landlord Name/Property Management Company]  
[Address]  
[City, State, Zip Code]

### **Re: Notice of Representation and Formal Demand Regarding Illegal Lockout**

**Property Address:** [Tenant's Rental Address]

**Tenant:** [Tenant Name]

Dear [Landlord Name],

Please be advised that this office represents [Tenant Name] regarding their tenancy at the above-referenced property. We are writing to address the illegal lockout and constructive eviction that occurred on [Date of Incident].

On the aforementioned date, you or your agents unlawfully deprived my client of access to their residence by [Specific Action, e.g., changing the locks / disconnecting utilities / removing personal belongings] without a court order or legal oversight. These actions constitute a "self-help" eviction, which is strictly prohibited under [State/Local Code, e.g., California Civil Code 789.3].

The illegal lockout of a tenant is a violation of law and subjects you to significant legal liability, including but not limited to:

- Actual and compensatory damages;
- Statutory penalties for each day the tenant is denied access;
- Damages for emotional distress; and
- Payment of my client's reasonable attorney's fees and court costs.

**FORMAL DEMAND IS HEREBY MADE** that you immediately restore my client to the premises by providing keys and/or restoring essential services no later than [Time] on [Date].

If you fail to comply with this demand, we are authorized to initiate immediate legal action against you, including seeking an emergency injunction and filing a lawsuit for damages. Furthermore, you are instructed to preserve all evidence related to this tenancy, including correspondence, surveillance footage, and locksmith receipts.

Please direct all future communication regarding this matter exclusively to this office.

Governed by your prompt response,

[Attorney Signature]

[Attorney Printed Name]