

[Company Letterhead/Logo]

[Date]

[Policyholder Name]

[Address Line 1]

[Address Line 2]

[City, State, Zip Code]

Re: Acknowledgment of Professional Liability Coverage Limit Increase

Dear [Policyholder Name],

This letter serves as formal acknowledgment that we have processed your request to increase the coverage limits on your Professional Liability Insurance policy, number [Policy Number].

The revised coverage details are as follows:

- **Previous Limit:** \$[Amount] per claim / \$[Amount] aggregate
- **New Limit:** \$[Amount] per claim / \$[Amount] aggregate
- **Effective Date of Change:** [Date]

Enclosed with this letter, you will find the updated Policy Declaration page and the relevant endorsement reflecting these changes. Please review these documents carefully to ensure all information is accurate and matches your requirements.

As a result of this increase in coverage, your premium has been adjusted. The new premium amount is \$[Amount], and any billing adjustments will be reflected in your next statement dated [Date].

If you have any questions regarding this adjustment or require further assistance with your policy, please contact your account manager at [Phone Number] or via email at [Email Address].

Thank you for choosing [Insurance Company Name] for your professional protection.

Sincerely,

[Signature]

[Name of Representative]

[Title]

[Insurance Company Name]

Enclosures: Updated Policy Declaration Page, Coverage Endorsement