

[Your Name/Law Firm Name]

[Address Line 1]

[Address Line 2]

[Phone Number]

[Date]

[Property Manager/Landlord Name]

[Management Company Name]

[Address Line 1]

[Address Line 2]

RE: Notice of Representation and Dispute of Pet Policy Violation

Dear [Landlord/Property Manager Name],

Please be advised that this office represents [Tenant Name] regarding the lease agreement for the property located at [Tenant Address].

We are writing to formally dispute the notice of pet policy violation issued on [Date of Violation Notice]. My client contests this allegation on the following grounds:

- [Reason 1: e.g., The animal is a certified Service Animal or Emotional Support Animal under the FHA/ADA.]
- [Reason 2: e.g., The lease agreement specifically permits the pet in question.]
- [Reason 3: e.g., The alleged violation is factually incorrect or lacks evidence.]

Enclosed with this letter, please find supporting documentation, including [List Documents, e.g., medical letters, registration, or lease excerpts].

As my client's legal representative, I request that all future correspondence regarding this matter be directed to my office. We demand that you rescind the violation notice and cease any related eviction proceedings or fine collections immediately.

We are open to discussing a resolution to this matter to avoid formal litigation. Please contact my office by [Deadline Date] to confirm receipt of this letter and to provide your response.

Sincerely,

[Your Signature]

[Your Printed Name]