Date: [Date]

Lienholder Name: [Lienholder Name]
Address: [Lienholder Address]
City, State, Zip: [City, State, Zip]

RE: NOTICE OF TERMINATION OF INTEREST

Policy Number: [Policy Number]
Insured Name: [Insured Full Name]
Loan/Account Number: [Loan Number]

Vehicle Description:
Year: [Year]
Make: [Make]
Model: [Model]
VIN: [Vehicle Identification Number]

Dear Lienholder,

This letter serves as official notification that the vehicle described above has been removed from the aforementioned automobile insurance policy effective [Date of Removal].

Our records indicate that you are listed as the loss payee or lienholder for this vehicle. As the vehicle is no longer covered under this policy, your interest as a lienholder is hereby terminated regarding this insurance contract.

If you have any questions regarding this change, please contact our customer service department at [Phone Number] or via email at [Email Address].

Sincerely,

[Your Name/Agent Name]
[Insurance Company Name]
[Contact Information]