

Date: [Date]

To: [Insurance Company Name]

Policy Number: [Your Policy Number]

Subject: Request to Remove Driver Due to Divorce

To Whom It May Concern,

I am writing to formally request the removal of [Former Spouse's Full Name] from my automobile insurance policy, effective as of [Date].

This request is being made due to a legal divorce. [Former Spouse's Name] no longer resides at my address and will no longer have access to the vehicles listed on this policy. Attached to this letter, please find a copy of the [Divorce Decree / Legal Separation Document] as proof of this change.

Please update my policy records and provide me with an updated declarations page showing the adjusted premium and coverage details. If there are any forms I need to sign to finalize this change, please send them to me at your earliest convenience.

Thank you for your assistance with this matter.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Phone Number]

[Your Email Address]