

[Date]

[Policyholder Name]

[Mailing Address]

[City, State, Zip Code]

**Subject: Notice of Premium Adjustment - Property Expansion**

Dear [Policyholder Name],

This letter is to inform you of an update to your insurance policy, [Policy Number], following the recent expansion of your property located at [Property Address].

Based on the increased square footage and the updated replacement value of the new construction, we have adjusted your coverage limits to ensure your entire property is fully protected. As a result of this increased coverage, your premium has been adjusted.

**Adjustment Summary:**

- **Previous Premium:** \$[Amount]
- **New Total Premium:** \$[Amount]
- **Effective Date:** [Date]

The prorated difference of \$[Amount] for the remainder of the current term will be reflected in your next billing statement scheduled for [Date].

Enclosed you will find your updated Policy Declarations Page detailing the new coverage limits. Please review these documents carefully to ensure all details regarding the expansion are accurate.

If you have any questions regarding this adjustment or need to discuss further modifications to your policy, please contact us at [Phone Number] or [Email Address].

Thank you for choosing [Insurance Company Name].

Sincerely,

[Agent/Representative Name]

[Title]

[Insurance Company Name]