

[Date]

[Client Name]

[Client Business Name]

[Client Address]

[City, State, Zip Code]

Subject: Confirmation of Equipment Breakdown Coverage Rider - Policy #[Policy Number]

Dear [Client Name],

This letter serves as formal confirmation that the Equipment Breakdown Coverage Rider has been successfully added to your existing business insurance policy, effective [Effective Date].

This endorsement extends your coverage to include physical damage and financial loss resulting from the sudden and accidental breakdown of covered equipment, including:

- Electrical systems and panels
- Mechanical systems and motors
- Boilers and pressure vessels
- Heating and cooling systems (HVAC)
- Computers and communication technology

Please find the attached updated Policy Declarations Page and the specific Rider Endorsement form for your records. We recommend reviewing these documents to understand the specific limits, deductibles, and exclusions associated with this new coverage.

Your premium has been adjusted to reflect this addition. The new total premium amount is \$[Amount], and any applicable invoices will be sent under separate cover.

If you have any questions regarding this change or need to report a claim, please contact your account manager at [Phone Number] or via email at [Email Address].

Thank you for choosing [Insurance Agency Name] to protect your business assets.

Sincerely,

[Agent Name]

[Agent Title]

[Insurance Agency Name]