

[Your Name]
[Your Spouse's Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Insurance Company Name]
[Policy Department Address]
[City, State, Zip Code]

Subject: Request to Combine Auto Insurance Policies - Policy Number(s): [Policy 1] and [Policy 2]

To Customer Service Department,

We are writing to formally notify you of our recent marriage on [Date of Marriage]. We would like to combine our individual auto insurance policies into a single joint policy effective [Requested Effective Date].

Please update our account with the following information:

- **Primary Policyholder:** [Name]
- **Secondary Policyholder (Spouse):** [Spouse's Name]
- **Spouse's Driver's License Number:** [License Number]
- **Spouse's Date of Birth:** [DOB]

We would also like to include the following vehicles under the joint policy:

1. [Year, Make, Model, VIN]
2. [Year, Make, Model, VIN]

Please review our account for any "Multi-Car" or "Married" discounts that we may now be eligible for. We would appreciate a revised quote and a summary of our updated coverage options once these changes have been applied.

If you require a copy of our marriage certificate or any additional documentation, please let us know. We look forward to receiving the updated policy documents soon.

Sincerely,

[Your Signature]
[Your Printed Name]

[Spouse's Signature]

[Spouse's Printed Name]