

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Date]

[Collection Agency Name]
[Collection Agency Address]
[City, State, Zip Code]

RE: Notice of Bankruptcy and Legal Representation

Account Number: [Your Account Number]

To Whom It May Concern:

Please be advised that I am being represented by legal counsel regarding my financial affairs and the filing of a bankruptcy petition.

Attorney Information:

Law Firm Name: [Law Firm Name]
Attorney Name: [Attorney Name]
Address: [Attorney Address]
Phone Number: [Attorney Phone Number]

Bankruptcy Case Information (if already filed):

Case Number: [Your Case Number]
Date Filed: [Date of Filing]
District/Court: [Court Location]

Pursuant to the Fair Debt Collection Practices Act (FDCPA), 15 U.S.C. § 1692c(a)(2), you are hereby notified to cease all direct communication with me regarding this debt. All future correspondence and communication regarding this account must be directed to my attorney at the address listed above.

Furthermore, under the United States Bankruptcy Code, the filing of a bankruptcy petition invokes an automatic stay, which prohibits any further collection actions, including phone calls, letters, or legal proceedings.

Please confirm receipt of this notice and update your records accordingly.

Sincerely,

[Your Signature]
[Your Printed Name]