[Company Name]
[Company Address]
[City, State, Zip Code]
[Phone Number]

[Date]

[Customer Name]
[Customer Address]
[City, State, Zip Code]

Subject: Acknowledgment of Seasonal Garaging Address Update

Dear [Customer Name],

This letter is to confirm that we have received and processed your request to update the seasonal garaging address for the vehicle(s) listed on your policy: [Policy Number].

Updated Seasonal Address:
[New Seasonal Street Address]
[City, State, Zip Code]

Effective Dates:
From: [Start Date]
To: [End Date]

Please note that this change may result in a premium adjustment based on the new location's rating factors. You will receive an updated declarations page or billing statement shortly if there is a change in your premium amount.

It is important to notify us if there are any further changes to your vehicle's location or if you return to your primary residence earlier or later than the dates specified above.

If you have any questions regarding this update, please contact our customer service department at [Phone Number] or via email at [Email Address].

Thank you for choosing [Company Name].

Sincerely,

[Name/Signature]
[Title]
[Company Name]