

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email Address]

[Date]

[Appraiser Name or Company Name]
[Appraiser Address]
[City, State, Zip Code]

Dear [Appraiser Name],

I am writing to formally request a professional appraisal for the following high-value item(s):

- **Item Description:** [e.g., Rolex Submariner Watch, 19th Century Oil Painting, etc.]
- **Manufacturer/Artist:** [Name]
- **Year of Origin:** [Year, if known]
- **Identification Numbers:** [Serial numbers or markings]

The purpose of this appraisal is for [e.g., insurance coverage, potential sale, estate planning, or tax purposes]. I have attached photographs and copies of existing documentation, such as original receipts or previous certificates of authenticity, to assist with your evaluation.

Please let me know your availability for an inspection, your fee structure for this service, and the estimated timeframe for receiving a formal written report. If you require any additional information before proceeding, please contact me at [Your Phone Number].

Thank you for your time and expertise. I look forward to hearing from you soon.

Sincerely,

[Your Signature]

[Your Printed Name]