[Date]

[Client Name]
[Client Address]
[City, State, Zip Code]

Re: Delivery of Premium Whole Life Insurance Policy #[Policy Number]

Dear [Client Name],

Congratulations on the activation of your Premium Whole Life Insurance policy. It is my pleasure to formally deliver your policy documents to you.

This policy is designed to provide you with lifelong protection, a guaranteed death benefit, and the steady growth of cash value. Please review the enclosed documents carefully, paying close attention to the Policy Schedule, premium payment dates, and any specific riders you have selected.

Included in this package:

- Original Policy Document
- Copy of your signed Application
- Summary of Benefits and Coverage
- Premium Receipt

Please note that you have a "Free Look Period" of [Number] days from today. During this time, you may review the terms and, if you are not completely satisfied, return the policy for a full refund of premiums paid.

Please sign the enclosed Delivery Receipt and return it to my office in the provided envelope to complete our records.

If you have any questions regarding your coverage or if your financial needs change, please contact me directly at [Phone Number] or [Email Address]. Thank you for choosing [Insurance Company Name] for your financial security.

Sincerely,

[Agent Name]
[Title]
[Insurance Company Name]