

[Date]

[Client Name]

[Business Name]

[Street Address]

[City, State, Zip Code]

Subject: Delivery of Cyber Liability Insurance Policy - [Policy Number]

Dear [Client Name],

Thank you for choosing [Agency/Company Name] for your business insurance needs. We are pleased to provide your Cyber Liability Insurance policy, which is attached to this correspondence.

In an increasingly digital landscape, this policy serves as a critical layer of protection for [Business Name]. Your coverage includes support for:

- Data breach notification and forensics
- Cyber extortion and ransomware attacks
- Business interruption losses
- Legal defense and regulatory fines

Please review the **Policy Schedule** and **Declarations Page** to confirm that all limits, deductibles, and business information are correct. We recommend storing a digital and physical copy of this document in a secure location.

Claims and Emergency Assistance:

In the event of a suspected cyber incident, immediate action is required. Please refer to the "Claims Reporting" section of your policy or call the 24/7 Breach Response Hotline at: **[Phone Number]**.

If you have any questions regarding your coverage or wish to discuss additional risk management strategies, please contact us at [Phone Number] or [Email Address].

We appreciate your business and look forward to supporting your company's security and growth.

Sincerely,

[Agent Name]

[Title]

[Agency Name]