

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

Subject: Delivery of Digital Risk and Cyber Liability Insurance Policy

Dear [Client Name],

Thank you for choosing [Agency/Company Name] for your cyber security insurance needs. We are pleased to provide you with your Digital Risk and Cyber Liability Insurance policy documents.

Policy Details:

- **Policy Number:** [Policy Number]
- **Carrier:** [Insurance Company Name]
- **Policy Period:** [Start Date] to [End Date]

Please review the enclosed documents carefully. This policy provides critical protections, including coverage for data breaches, network security failures, and incident response costs. We recommend paying close attention to the "Exclusions" and "Conditions" sections to ensure you understand your reporting obligations in the event of a suspected cyber incident.

Emergency Incident Response:

In the event of a suspected data breach or cyberattack, please contact the 24/7 Claims Hotline immediately at: **[Phone Number]**.

If you have any questions regarding your coverage limits or the risk management resources included with your policy, please contact me directly at [Agent Phone Number] or [Agent Email].

Sincerely,

[Agent Name]

[Title]

[Agency Name]

Enclosures: Insurance Policy, Certificate of Insurance, Incident Response Guide