Date: [Insert Date]

[Student Name]
[Student ID Number]
[University/Residence Address]
[City, State, Zip Code]

Subject: Delivery of Your University Student Tenant Insurance Policy

Dear [Student Name],

Thank you for choosing [Insurance Company Name] for your renter's insurance needs. We are pleased to confirm that your application has been approved.

Please find attached your official policy documents, including:

- Your Policy Declarations Page
- Your Certificate of Insurance
- The Policy Terms and Conditions booklet
- Your Insurance ID Card

Policy Summary:

- Policy Number: [Insert Policy Number]
- Coverage Period: [Start Date] to [End Date]
- Premium Amount: [Insert Amount]

This policy provides coverage for your personal belongings, such as laptops, textbooks, and furniture, against risks like theft and fire. It also includes personal liability coverage as required by your housing agreement.

Please review these documents carefully to ensure all information is correct. If you need to make any changes or have questions regarding your coverage, please contact our customer service department at [Phone Number] or via email at [Email Address].

We wish you a successful academic year.

Sincerely,

[Sender Name]
[Title]
[Insurance Company Name]