[Date]

[Policyholder Name]
[Mailing Address]
[City, State, Zip Code]

Subject: Welcome to [Insurance Company Name] - Coverage for [Property Address]

Dear [Policyholder Name],

Welcome to [Insurance Company Name]. We are pleased to confirm that your new construction property coverage is now active under policy number [Policy Number].

We understand that building a new property is a significant investment. Our policy is designed to provide protection during the construction phase, covering the structure, materials on-site, and liability risks associated with the build.

Policy Details:

- **Policy Type:** [e.g., Builder's Risk / New Construction Homeowners]
- **Effective Date:** [Start Date]
- **Expiration Date:** [End Date/Projected Completion]
- **Coverage Limit:** $[Amount]

Next Steps:

Please review the enclosed policy documents carefully. Once construction is complete and the certificate of occupancy is issued, please contact us immediately to transition your coverage to a standard permanent property policy.

If you have any questions or need to make adjustments to your coverage as the project progresses, please contact your agent at [Agent Phone Number] or email [Agent Email Address].

Congratulations on your new project, and thank you for choosing [Insurance Company Name].

Sincerely,

[Name/Signature]
[Title]
[Insurance Company Name]