

[Date]

[Property Owner Name]

[Mailing Address]

[City, State, Zip Code]

RE: Initial Coastal Flood Risk Evaluation for [Property Address/Parcel ID]

Dear [Property Owner Name],

This letter serves to provide you with an initial evaluation of the coastal flood risks associated with the property referenced above. As part of our commitment to coastal safety and informed property management, we have conducted a preliminary review of current flood maps and local environmental data.

Based on our initial assessment, the following risk factors have been identified:

- **FEMA Flood Zone Designation:** [Insert Zone, e.g., VE or AE]
- **Base Flood Elevation (BFE):** [Insert Elevation] feet
- **Primary Risk Drivers:** [Insert factors, e.g., Storm surge, high tide cycles, or shoreline erosion]

Our evaluation indicates that the property is located in an area that may be susceptible to coastal flooding during significant weather events. We recommend the following next steps for a more comprehensive understanding of your risk:

1. Obtain a certified Elevation Certificate from a licensed land surveyor.
2. Review your current National Flood Insurance Program (NFIP) or private insurance coverage.
3. Consult with a coastal engineer regarding structural mitigation or floodproofing options.

Please note that this is an initial evaluation based on currently available data and does not constitute a formal guarantee of future flood levels or insurance premiums.

If you have any questions regarding this evaluation, please contact [Department/Contact Name] at [Phone Number] or [Email Address].

Sincerely,

[Your Name/Signature]

[Title]

[Organization Name]