[Date]

[Policyholder Name]
[Mailing Address]
[City, State, Zip Code]

Subject: Renewal Notice - Vacation Property Liability Protection

Dear [Policyholder Name],

This letter is to inform you that your liability protection policy for your vacation property located at [Property Address] is scheduled for renewal on [Expiration Date].

Maintaining liability coverage is essential for protecting your investment against unforeseen accidents, guest injuries, or property damage claims that may occur during short-term rentals or personal use.

Renewal Details:

- **Policy Number:** [Policy Number]
- **Coverage Period:** [Start Date] to [End Date]
- **Renewal Premium:** $[Amount]
- **Payment Due Date:** [Due Date]

To ensure continuous coverage without interruption, please submit your payment by the due date mentioned above. You can process your renewal via [Payment Method: Online Portal / Phone / Mail].

Please review your current coverage limits. If you have made recent renovations to the property or changed your rental frequency, contact us at [Phone Number] or [Email Address] to update your policy details.

Thank you for choosing [Company Name] for your property protection needs.

Sincerely,

[Sender Name]
[Title]
[Company Name]