[Your Name/Agency Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Subject: Important Educational Information Regarding Your Medicare Options

Dear [Recipient Name],

Navigating the transition into Medicare or reviewing your current coverage can often feel overwhelming. With so many parts, plans, and deadlines, it is easy to feel uncertain about whether you are making the right choice for your healthcare needs and your budget.

My name is [Your Name], and I specialize in helping individuals understand how Medicare works. I am writing to provide you with educational information regarding Medicare Supplement Insurance (Medigap) and how it can help cover costs that Original Medicare does not pay for, such as copayments, coinsurance, and deductibles.

In the enclosed brochure, you will find information regarding:

- The differences between Medicare Part A and Part B.
- How Medicare Supplement plans work alongside Original Medicare.
- Key enrollment periods you should be aware of to avoid late penalties.
- The importance of comparing plans to ensure you have the coverage that fits your lifestyle.

Please note that this is purely for educational purposes. There is no obligation to enroll, and I am available to answer any questions you may have about the various components of Medicare.

If you would like to schedule a brief conversation or request a personalized summary of options, please feel free to call me at [Phone Number] or return the enclosed reply card.

Sincerely,

[Your Signature]

[Your Printed Name]
[Your Title/License Number]

Disclaimer: Not connected with or endorsed by the United States government or the federal Medicare program.