[Date]

[Employee Name]
[Employee Address]
[City, State, Zip Code]

Subject: Important Update Regarding Your Health Care Options

Dear [Employee Name],

We are pleased to announce a new health care alternative available to you: a combination of Direct Primary Care (DPC) and a Health Sharing Membership.

What is Direct Primary Care (DPC)?
DPC is a model where the company pays for a monthly membership to a specific primary care clinic. This provides you with:

- Unlimited office visits with no co-pays.
- Direct access to your doctor via phone, text, or email.
- Extended appointment times and same-day or next-day scheduling.
- Wholesale pricing on lab work and generic medications.

What is Health Sharing?
To protect against large, unexpected medical expenses like hospitalizations or surgeries, we are pairing DPC with a Health Sharing program. This is not traditional insurance, but a community where members share medical costs. It is designed to cover major medical events that occur outside of your primary care office.

Why this change?
This model focuses on personalized care and transparency while significantly reducing out-of-pocket costs for routine visits. By combining these two services, you receive comprehensive primary care and protection against major medical bills.

Next Steps:
Please review the attached brochures for [DPC Provider Name] and [Health Sharing Organization Name]. We will be holding an information session on [Date] at [Time] in [Location/Link] to answer any questions you may have.

If you wish to enroll, please complete the attached forms and return them to Human Resources by [Deadline Date].

Sincerely,

[Your Name]
[Your Title]
[Company Name]