

[Your Name/Title]
[Your Company Name]
[Company Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Insurance Agent Name]
[Insurance Company Name]
[Address]
[City, State, Zip Code]

RE: Application for Multi-Vehicle Discount for Commercial Fleet Expansion

Dear [Agent Name],

I am writing to formally request a review of our current commercial insurance premiums. As our business continues to grow, we are pleased to announce that we are expanding our delivery fleet by adding [Number] new vehicles, bringing our total fleet size to [Total Number] vehicles.

Due to this significant expansion and our commitment to safety, we would like to apply for a volume-based fleet discount. We believe our account qualifies for a reduction in rates based on the following factors:

- **Increased Volume:** The substantial increase in the number of units insured under a single policy.
- **Safety Protocols:** Our implementation of [Mention safety features, e.g., GPS tracking, dash cams, or driver training programs].
- **Claims History:** Our consistent record of maintaining a low loss ratio.

Please provide a revised quote reflecting the multi-vehicle discount for the upcoming policy period. We have attached the specifications and VINs for the new vehicles to this letter.

We value our partnership with [Insurance Company Name] and look forward to your competitive proposal. Thank you for your time and assistance.

Sincerely,

[Signature]

[Printed Name]
[Job Title]