

[Date]

[Pet Owner Name]

[Address]

[City, State, Zip Code]

Dear [Pet Owner Name],

Welcome to [Insurance Agency Name]! We are thrilled that you have chosen us to protect your newly adopted family member, [Pet Name].

Congratulations on your new addition. We understand that your pet's health and safety are your top priorities, and we are committed to providing you with the peace of mind you deserve as you begin this journey together.

Your policy details are as follows:

- **Policy Number:** [Policy Number]
- **Coverage Start Date:** [Date]
- **Insured Pet:** [Pet Name]

Attached to this letter, you will find your insurance ID card and a summary of your benefits. To manage your account, file a claim, or update your information, please visit our member portal at [Website URL].

If you have any questions regarding your coverage, please contact our support team at [Phone Number] or [Email Address].

Thank you for trusting [Insurance Agency Name]. We look forward to a long and healthy life for [Pet Name].

Best regards,

[Sender Name]

[Title]

[Insurance Agency Name]