[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Subject: Successful Referral and Donation Confirmation

Dear [Recipient Name],

We are pleased to inform you that your referral, [New Donor/Member Name], has successfully completed their contribution to [Organization Name].

In recognition of your support and as part of our referral program, we have processed a donation of [Amount/Reward] in your name to [Specific Cause/Fund]. Your commitment to our mission helps us continue our work in [Briefly mention goal or field].

**Transaction Details:**

- Referral Name: [New Donor/Member Name]
- Donation Date: [Date]
- Donation Amount: [Amount]
- Reference Number: [Number]

Thank you for being a valued member of our community and for helping us grow. If you have any questions regarding this confirmation, please contact us at [Phone Number] or [Email Address].

Sincerely,

[Your Name/Signature]
[Your Title]
[Organization Name]