[Date]

[Donor Name]
[Address]
[City, State, Zip]

Dear [Donor Name],

On behalf of [Organization Name], I would like to extend our deepest gratitude for your contribution to our [Year] Year-End Campaign. Thanks to your generosity and the support of our community, we have reached a significant milestone in our mission to [Mission Statement/Goal].

Campaign Highlights:

- **Total Amount Raised:** $[Amount]
- **Total Number of Donors:** [Number]
- **Key Achievement:** [Briefly describe a specific project or impact made possible by the funds].

Your gift of $[Donor Gift Amount] has been instrumental in allowing us to [Specific use of funds, e.g., provide meals to 500 families / fund 10 scholarships]. Because of you, we are entering the new year with the resources necessary to continue our work in [Area of Focus].

We have enclosed a formal tax receipt for your records. If you have any questions regarding our year-end results or our plans for the upcoming year, please do not hesitate to contact us at [Phone Number] or [Email Address].

Thank you again for your commitment to making a difference. We wish you a happy and healthy new year.

Sincerely,

[Signature]

[Name]
[Title]
[Organization Name]