[Date]

[Client Name]
[Client Address]
[City, State, Zip Code]

Dear [Client Name],

As we reflect on our milestones this year, we wanted to reach out and express our sincere gratitude for your continued partnership. Your trust in [Company Name] allows us to grow, innovate, and most importantly, give back to the community.

We are proud to share that, thanks to your support, we have made a significant contribution to [Charity Name]. This donation will help fund [Specific Project or Cause], providing much-needed resources to those in our community.

We believe that business should be a force for good, and we are honored to have clients like you who make this charitable impact possible. Your loyalty does more than just help our business succeed; it helps create a positive change in the world.

Thank you for being a vital part of our journey. We look forward to our continued work together.

Warm regards,

[Your Name]
[Your Title]
[Company Name]