

[Your Name/Company Name]

[Your Address]

[City, State, Zip Code]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Company Name]

[Recipient Address]

Dear [Recipient Name],

I am writing to formally recommend **[Dealership Name]** as our preferred provider for commercial fleet sales and leasing services.

We have worked closely with their Fleet Department, specifically **[Contact Person at Dealership]**, for our recent vehicle acquisitions. We were impressed by their understanding of commercial business needs, including specialized upfitting, volume pricing, and expedited delivery timelines.

Key reasons for our recommendation include:

- Dedicated fleet account management.
- Competitive commercial financing and leasing structures.
- Priority scheduling for fleet maintenance and repairs.
- Expertise in heavy-duty and specialized work vehicles.

If you are looking to expand or refresh your company fleet, I suggest contacting [Contact Person] at [Phone/Email]. Please feel free to mention my name as a referral.

Sincerely,

[Signature]

[Your Printed Name]

[Your Job Title]