

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]

[Date]

[Name of Planning Officer/Authority]
[Department Name]
[Local Council/Planning Office Address]
[City, State, Zip Code]

RE: Representation Regarding Mixed-Use Development Proposal

Planning Application Reference: [Insert Reference Number]

Site Address: [Insert Site Address]

To [Name of Planning Officer or "the Planning Committee"],

I am writing to formally submit my representation regarding the proposed mixed-use development at the aforementioned address. As a [local resident/business owner/stakeholder], I have reviewed the submitted plans and wish to outline the following points for consideration.

Supportive Aspects:

I recognize the potential benefits of this proposal, specifically [mention any positive aspects, such as urban regeneration, increased housing, or new commercial amenities].

Concerns and Key Considerations:

- **Density and Scale:** The proposed height and density of the [residential/commercial] components appear [inconsistent/consistent] with the existing character of the neighborhood.
- **Traffic and Parking:** I am concerned about the impact on local traffic flow and the adequacy of the proposed parking provisions for both residents and customers.
- **Infrastructure Strain:** A development of this size may place significant pressure on local services such as [schools, public transport, or utilities].
- **Environmental Impact:** Consideration should be given to the loss of [green space/light] and the increase in [noise/pollution] during and after construction.

Proposed Recommendations:

To mitigate these concerns, I suggest that the planning authority requests the following amendments or conditions: [List any specific suggestions, such as reduced building height, improved landscaping, or traffic management plans].

I request that these points be taken into account during the deliberation process. Please keep me informed of any further consultations or the final decision regarding this application.

Thank you for your time and consideration.

Sincerely,

[Your Signature]

[Your Printed Name]